



2013

**Incident Qualification and Certification
Individual Employee Update**

(This form is to be used only for updating employee records that are already established in IQCS)

Header Information			
IQCS Employee ID #:			
First Name		Employment Kind (Career, PSE, Temp, AD, Volunteer)	
Last Name		Fitness Rating (Arduous, Moderate, Light, None)	
Middle Initial		2013 Work Capacity Test Date	
Org Code		Alternate E-mail Address	
Unit Code		Cell Phone Number	

Incident Qualification Card <i>(only the jobs you want on your 2014 Red Card)</i>			
Qualified Jobs		Trainee Jobs	
Job Code	Job Code	Job Code	Job Code
JOB CODE = Four digit code for the job performed (ex.: FFT2 = Firefighter Type 2)			

Employee Training Entry					
Course Code	IQCS Session #	Date Completed	Course Code	IQCS Session #	Date Completed

Instructor Experience Entry					
Course Code	IQCS Session #	Date Completed	Course Code	IQCS Session #	Date Completed

Task Books - Initiated, But Not Completed		
Event Code	Job Code	Initiated Date

Task Books - Completed		
Event Code	Job Code	Completed Date

*** Pen and Ink Signature ONLY ***

EMPLOYEE SIGNATURE		DATE	
SUPERVISOR SIGNATURE		DATE	